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Early Learning Coalition of Manatee County, Inc.
Board of Directors Meeting
Of
March 23, 2022

The Early Learning Coalition of Manatee County, Inc. held a Board of Directors Meeting on March 23, 2022, at 11:00 am at 600 8th Avenue West, Palmetto, Florida.

Committee Members Present or Zoom

Ms. Jennifer Passmore
Dr. Kristina DeWitt
Ms. Annette Larkin
Mr. Gary Scott
Ms. Rachel Kendzior
Mr. Robert Bell
Dr. Rev. Robert Baker
Mr. Zack Kallis
Ms. Kathy Patreka
Ms. Chantel Porte
Ms. Marjani Jones
Ms. Karen Carpenter
Dr. Carla McGill
Ms. Caroline Halfacre
Chief Michael Rampino
Dr. Robin Thompson
Mr. Bryan Rench
Ms. Christina Riggio Garraffa

Committee Members Excused

Mr. Adam Mohammadbhoy
Mr. Andrew Minor
Mr. James Disbro
Mr. Tim Pye
Dr. Michael Mackie
Mr. Doug Hall

ELC Executive Staff Present

Mr. Darrell King
Ms. Karen Holman
Ms. Kerry Gaylord
Ms. Hilarie King
Ms. Gabriella Macias

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These minutes summarize the discussion and action items of the Early Learning Coalition of Manatee County Board of Directors meeting on March 23, 2022.

Welcome and Roll Call

Mr. Robert Bell, Finance Chair, called the meeting to order at 11:03 am.
Mr. Darrell King, the Interim CEO, conducted a roll call and determined a quorum was present.

Citizen Comments

There were no Citizen's Comments

Finance Committee Report

Mr. Robert Bell, Finance Chair
Chief Financial Officer, Ms. Karen Holman

Ms. Holman reported that the financial reports were in great shape, and the percentages on State funding were as good as she had ever seen them. Despite an influx of federal relief dollars and more revenue streams to manage, the Financials continued to run smoothly.

Governance Committee Report

Interim Chief Executive Officer, Mr. Darrell King
Interim Chief Operations Officer, Ms. Kerry Gaylord

Mr. King stated to the board that Ms. Wells, Dr. Chatham, and Mr. Tabicman had resigned from the board and thanked them for their service. With twenty-four board members, the agency is still within State requirements, and any additions could be looked at in the future.
Ms. Gaylord updated the board about ELC policy changes, including a change in the employee handbook relating to new FMLA procedures.

Interim Chief Executive Officer Report

Interim Chief Executive Officer, Mr. Darrell King
Interim Chief Operations Officer, Ms. Kerry Gaylord

Mr. King reported that the State acknowledged the importance of early education, especially early education teachers who are seriously lacking in the current workforce. A Workforce Initiative budget has been submitted for almost $600,000 to try and promote and recruit jobs in our local early childhood centers.
ELC had received $10m in American Rescue Plan dollars, and these grants were being worked on with Providers. If the Governor signs the 22/23 State budget, ELC will receive around an extra $2.5m for VPK next year and around $2.7m for increased School Readiness funding.
Ms. Gaylord informed the board that United Way and CSAB grants had been submitted, and at the next meeting, we would have an update on approvals.
Mr. King updated the board about continued efforts to attain Manatee County Local Licensing and meetings with County officials. ELC will be on a new task force to explore the creation of this new department. Mr. King asked for continued support for the ELC's Stand Up for Children's Day event on June 1, 2022.

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Mr. King explained the State and auditors' recommendation that ELC releases the From Cradle to College Foundation as a direct support organization of ELC. A financial reconciliation had taken place, and the outcome would be ELC receiving around $90,000 from the previous fundraiser in line with IRS regulations. Mr. King addressed the board on why a by-law change to state the agency supported children birth to school age instead of birth to 12 would allow ELC if it chose to support agencies out work with children just birth to 12, and also allow money to be given the FCTCF to purchase scholarships for Early Education teachers in the future.

Items for Approval Consent Agenda

1) *Board Resignations- Ms. Wells, Dr. Chatham, Mr. Tabicman.*
2) *Agency Policies Update.*
3) *Employee Handbook Update.*

Upon motion duly made by Ms. Karen Carpenter and seconded by Chief Michael Rampino, the Board of Directors unanimously approved the Consent Agenda.

Items for Approval Non-Consent Agenda

1) *Approval of Statement of Activities July 1, 2021 – December 31, 2021.*

Upon motion duly made by Ms. Jennifer Passmore and seconded by Ms. Christina Riggio, the Board of Directors unanimously approved the Statement of Activities July 1, 2021 – December 31, 2021.

2) *Approval of Budget to Actual Report July 1, 2021 – December 31, 2021.*

Upon motion duly made by Ms. Christina Riggio and seconded by Ms. Jennifer Passmore, the Board of Directors unanimously approved the Budget to Actual Report July 1, 2021 – December 31, 2021.

3) *Approval of ELC Bylaw change to support agencies/initiatives outside of birth to 12 years of age.*

Upon motion duly made by Chief Michael Rampino and seconded by Ms. Rachel Kendzior, the Board of Directors unanimously approved the ELC Bylaw change to support agencies/initiatives outside of birth to 12 years of age.

4) *Approval for Board Chair document to release the from Cradle to College Foundation as direct support to the Early Learning Coalition of Manatee County.*

Upon motion duly made by Ms. Christina Riggio and seconded by Ms. Kathy Patreka, the Board of Directors unanimously approved for the Board Chair document to release the from Cradle to College Foundation as direct support to the Early Learning Coalition of Manatee County.

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Approval of the Board of Directors Meeting Minutes of December 15, 2021

Upon motion duly made by Mr. Gary Scott and seconded by Ms. Annette Larkin, the Board of Directors unanimously approved the Board of Directors Meeting Minutes on December 15, 2021.

Old Business

None

New Business

Interim Chief Executive Officer, Mr. Darrell King Compensation Report.
To approve Compensation Committee and Executive Finance Committee recommendation to raise the Interim Chief Executive Officers' salary to $150,000 annually, retroactive to the January 14th date of employment.

Upon motion duly made by Chief Michael Rampino and seconded by Mr. Zack Kallis, the Board of Directors unanimously approved to support the Compensation Committee recommendation for Mr. King.

Public Comments

There were no public comments**.**

Adjournment

There was no further business before the Board of Directors. The meeting adjourned at 11:36.

Minutes prepared by:

Hilarie King

Hilarie King, Board Liaison

Minutes approved by:

DocuSigned by:
Adam Mohammadbhoy
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Adam Mohammadbhoy, Esq., Chair